

BOROUGH OF ENGLEWOOD CLIFFS

SYNOPSIS OF AUDIT

FOR THE YEAR ENDED DECEMBER 31, 2025

SYNOPSIS OF 2025 AUDIT REPORT OF
BOROUGH OF ENGLEWOOD CLIFFS
AS REQUIRED BY N.J.S. 40A:5-7
COMBINED COMPARATIVE BALANCE SHEET

	DECEMBER 31, 2025	DECEMBER 31, 2024
ASSETS		
Cash and Investments	\$11,367,950	\$15,440,751
Taxes and Liens Receivable	387,515	268,890
Property Acquired for Taxes-Assessed Value	39,528	39,528
Other Receivables	3,687,204	2,528,048
Fixed Assets	93,440,666	93,008,503
Deferred Charges to Future Taxation-General Capital	33,207,138	32,169,138
Deferred Charges to Revenue of Succeeding Years	105,851	885,583
TOTAL ASSETS	\$142,235,852	\$144,340,441
LIABILITIES, RESERVES AND FUND BALANCE		
Bonds, Notes and Loans Payable	\$23,034,000	\$24,530,000
Improvement Authorizations	8,309,659	8,103,259
Other Liabilities and Special Funds	9,847,655	10,246,784
Reserve for Certain Assets Receivable	2,192,568	578,865
Investments in General Fixed Assets	93,440,666	93,008,503
Fund Balance	5,411,304	7,873,030
TOTAL LIABILITIES, RESERVES AND FUND BALANCE	\$142,235,852	\$144,340,441

BOROUGH OF ENGLEWOOD CLIFFS
COMPARATIVE STATEMENT OF OPERATIONS
AND CHANGES IN FUND BALANCE - CURRENT FUND

	<u>2025</u> <u>AMOUNT</u>	<u>2024</u> <u>AMOUNT</u>
REVENUE AND OTHER INCOME REALIZED		
Fund Balance Utilized	\$3,900,000	\$2,450,000
Miscellaneous-From Other Than Local Property Taxes	3,331,047	4,491,185
Collection of Delinquent Taxes and Tax Title Liens	279,741	307,939
Collection of Current Tax Levy	41,764,105	40,882,297
Other Income	<u>667,257</u>	<u>1,747,005</u>
TOTAL INCOME	<u>49,942,150</u>	<u>49,878,426</u>
 EXPENDITURES		
Budget Appropriations:		
Municipal Purposes	21,840,967	21,090,924
County Taxes	9,356,989	9,437,006
Local and Regional School Taxes	15,688,066	15,040,372
Other Expenditures	<u>1,727,210</u>	<u>239,036</u>
TOTAL EXPENDITURES	<u>48,613,232</u>	<u>45,807,338</u>
Less: Expenditures to be Raise by Future Taxes	79,721	445,037
TOTAL ADJUSTED EXPENDITURES	<u>48,533,511</u>	<u>45,362,301</u>
Excess in Revenue	1,408,639	4,516,125
Fund Balance, January 1	<u>7,843,205</u>	<u>5,777,080</u>
	9,251,844	10,293,205
Less: Utilization as Anticipated Revenue	<u>3,900,000</u>	<u>2,450,000</u>
Fund Balance, December 31	<u><u>\$5,351,844</u></u>	<u><u>\$7,843,205</u></u>

**BOROUGH OF ENGLEWOOD CLIFFS
RECOMMENDATIONS**

It is recommended that:

1. All grant and contribution receivables be reviewed and assessed for collectability and cancelled if necessary.
2. Greater efforts be made to charge appropriated grant reserves for allowable expenditures.
3. All deferred charges be raised in the subsequent year's budget.
4. The Borough receive estimated payments for private-duty prior to the performance of police work, in accordance with N.J.A.C. 5:30-8.6(h).
5. Greater care be taken to ensure that sufficient funds are available prior to expenditures being processed.
6. The General Capital Fund improvement authorizations ledger be adjusted to reflect audit balances.
7. Management should maintain a general ledger for Borough funds, which incorporates the original books of entry and subsidiary ledgers to constitute a complete accounting system. The record should be accurate and be maintained on a monthly basis.
8. Bank reconciliations should be verified on a monthly basis to the respective general ledger to ensure all transactions have been accounted for and all reconciling items be reviewed and adjusted timely.
9. All goods/services be encumbered prior to being ordered.
10. All purchases in excess of the bid threshold should be awarded by resolution as required by N.J.S.A. 40A: 11-6.1.
11. Borough officials develop and implement policies and procedures concerning the award of professional service contracts to ensure compliance with all Pay-to-Play Compliance Regulations when awarding professional service contracts.
12. Documents related to bids and quotes for goods and services be made available for review at time of audit.
13. Tax Court judgments be refunded in a timely manner.
14. Court personnel take steps to ensure that all tickets that are assigned but not issued over 181 days be recalled and either destroyed or reassigned to other officers.

A corrective Action Plan, which outlines actions the Borough of Englewood Cliffs will take to correct the findings listed above, will be prepared in accordance with federal and state requirements. A copy of it will be placed on file and made available for public inspection in the Office of the Borough Clerk in the Borough of Englewood Cliffs within 45 days of this notice.

The above synopsis was prepared from the audit of the Borough of Englewood Cliffs, County of Bergen, for the calendar year 2025. This report of audit, submitted by Gary W. Higgins, Registered Municipal Accountant, is on file at the Borough Clerk's office and may be inspected by any interested person.

Borough Clerk